

MEMORANDUM OF UNDERSTANDING

for

GATEWAY TO INDUSTRY SCHOOLS PROGRAM (GISP) for MANUFACTURING & ENGINEERING

BETWEEN

(SCHOOL NAME)

AND

QMI SOLUTIONS LIMITED

Memorandum of Understanding for GISP project for Manufacturing / Engineering Industry

1. Purpose, Context and Rationale of the Gateway to Industry Schools Program (GISP)

This Memorandum of Understanding is a statement of intent to build and maintain a cooperative arrangement between the parties listed and is not intended to be legally binding.

The **Manufacturing & Engineering** industry has been identified as a priority industry for an industry and school engagement strategy by the Queensland Government. If Queensland industries are to remain viable then planning and developing an industry's future workforce is critical to that industry's future.

An industry working closely with schools and their communities to provide students with quality career information, relevant and contextualised education opportunities, industry standard training, work experience and work placement, and post-school pathway opportunities is in the best interests of all participants.

The purpose of GISP is to:

- Ensure teachers and students of participating schools are informed about and have trial experiences in careers and pathways for future learning in priority industries
- Complement the broader VET and STEAM (Science, Technology, Engineering, Arts (Design) and Maths) investment and government's investment in secondary school education
- Bridge the learning opportunities provided by Queensland schools with the expectations of industry for jobs now and into the future
- Provide opportunity for industry to attract informed and suitable young people to careers in the industry, either directly from school or by way of industry-related post-secondary training and education pathways.

The GISP objectives are to:

- Provide industry focused experiential learning opportunities to allow students to understand, trial and self-select into careers
- Provide opportunities for participation in employment and gateways to further training and education for school leavers
- Create sustainable partnerships between participating schools and industries to maintain links and opportunities for students into the future.

2. In-Scope GISP Services

The GISP project for the **Manufacturing & Engineering** industry services are:

- Service agreement services (see **attachment 1** for service provider deliverables)

3. Roles and Contribution of Participants (Gateway Hub)

Participating school agrees to:

- Utilise the purpose built trade training centre for manufacturing and/or engineering to host regional activity as agreed including hosting teacher professional development (where applicable). Invitations must include other Gateway schools including EQ, independent and Catholic Education wherever possible.
- Nominate a leadership team member as a primary contact between the school and the GISP project manager for the GISP for the **Manufacturing & Engineering** industry project
- Work collaboratively with the GISP project manager to build and maintain a productive and sustainable partnership with at least four (4) local industries, one government manager from each (Dept of Employment, Small Business and Training (DESBT) and Dept of State Development Manufacturing Infrastructure and Planning (DSDMIP) (to ensure strategic linkages to the Advanced Manufacturing 10 Year roadmap) and other key strategic alignments to stakeholders aspirations in region, universities and training partners and teacher/school representatives from at least (3) geographically positioned schools (preferably mix of EQ, Catholic Ed and Independent Schools) by hosting at least two (2) network meetings per year. Minutes of these meetings must be shared with the GISP project manager within two weeks of the meeting and distributed to all of the network contacts. The GISP project manager remains a member of the Gateway network and attends the meetings wherever possible to provide updates. It is the responsibility of the Gateway Hub to maintain this industry focussed group to meet at least twice annually.
- Provide the GISP project manager with appropriate data to be able to measure agreed activity and outcomes twice per year.
- Work collaboratively with the GISP project manager, partnering industries and participating employers to ensure a strong industry focus to structured learning opportunities provided to participating students
- Encourage and support interested students to participate in opportunities to experience the industry and develop industry-related skills.
- Work with the program manager to provide quality, real world learning and experience opportunities for teachers and students by embedding the industry into programs across the school curricula including VET or STEAM activity in the following categories:
 - REACH – Prep to Year 5
 - INTEREST – Years 6-8
 - INVOLVE – Year 9-11
 - ACTIVATE – Years 12-13
- Encourage and support teachers to participate in opportunities to experience the industry, develop industry-related skills and maintain currency and competence
- Provide students and parents with access to industry-related information and career advice including post-school options for further training and education and direct entry to the labour market
- Support and contribute to the annual evaluation of the value of this MOU and the GISP for the **Manufacturing & Engineering** industry project by completion of annual survey and

- Complete reporting twice yearly of activity with industry partners and progress and return to Project Manager for inclusion on due dates provided 20/6 and 20/11.
- Share resources, case study learnings and industry endorsed programs to increase the education and connections to industry through the GISP program manager.
- Facilitate enduring partnerships that support the future employment of young people in the industry
- Promote GISP by providing at least one good news story per quarter for use in media releases and inclusion on GISP and departmental social media
- Place the GISP logo on email footers, website and wherever possible.
- Participate in the regional GISP activity where possible with GISP branded banners
- Publish details of outcomes and highlights of GISP for the **Manufacturing & Engineering** industry project to your school community and provide a copy (text only, no images unless permission granted) to the GISP project manager for the GISP for the **Manufacturing & Engineering** industry for record only (unless agreed to in writing by both parties).

IN WITNESS the parties have executed this MOU as follows and agree to the terms and conditions as outlined above.

SIGNED BY: (Insert name Here)	(Sign here) Principal
For and on behalf of:	(Insert School name here)
Date:	

SIGNED BY: (Insert name Here)	(Sign here)
For and on behalf of:	Gateway to industry schools program / QMI Solutions Limited
Date:	

The participating service provider, through the GISP project manager, agrees to:

- Support the participation of the school and their students, partnering industries and participating employers in GISP for Manufacturing & Engineering
- Work collaboratively with the school, partnering industries and participating employers to ensure a strong industry focus to structured learning opportunities

- Work with the school, partnering industries and participating employers to make available a range of industry-endorsed opportunities for teachers and students to learn about and experience the industry
- Provide a calendar of activities and events for each year such as structured learning opportunities including guest speakers, structured workplace training, work experience placements and teaching staff currency opportunities
- Advise on the range of industry organisations and employers with which they are working.
- Organise activities that do not duplicate the activities already undertaken by the service provider, participating schools and industry partners.

The Gateway to Industry Schools program is funded and supported by the Queensland Government.

QMI solutions is proud to auspice and host the GISP for Manufacturing and Engineering and continues to help make new possible.

School nominated reporting contact:

Name:	
Position:	
Phone:	
Mobile	
Email:	

Gateway to Industry Schools Program Contact:

Name:	Jules McMurtrie
Position:	Manager – Gateway to Industry Schools Program
Phone:	0733640600
Mobile	0419709160
Email:	Jules.mcmurtrie@qmisolutions.com.au